



Whitehall Township Industrial & Commercial Development Authority  
The Resource to Start & Grow Your Business  
PO Box 413 | Whitehall, PA 18052  
484.245.4098  
[wticda@gmail.com](mailto:wticda@gmail.com)  
[wticda.org](http://wticda.org)

## Board of Directors

### President

Kent Newhart (2023)

### Vice President

Vito G. Gallo (2025)

### Secretary

Stephanie Colbry (2027)

### Treasurer

Benn Smith (2025)

Cheryl Huckabee-

Washington (2023)

Jeffrey Warren (2025)

Rhonda Bastian (2027)

Michael Dee (2027)

Member Vacant

### Solicitor

Joseph Zator II, Esq.

Assistant Solicitor

Jennifer Alderfer, Esq.

**December 18, 2023**

## MEETING MINUTES

Members Present: *Vito Gallo, Stephanie Colbry, Cheryl Huckabee-Washington, Jeffrey Warren, Kent Newhart, Rhonda Bastian.*  
Guests: *Charles Fisher*

### President's Update

- Kent called the meeting to order at 6:30pm.  
*Introduction of Charles Fisher as a guest and interested potential for vacant board member seat*
- Elections of Officers and Appointments of Standing Committee Chairpersons-  
*All current officer appointments were voted unanimously for continuance.*
- Four standing committees based on bylaws were *reviewed with further conversation and appointments to finalize in January of 2024.* These include:
  - Finance/budget
  - Marketing
  - Township Liaison
  - Legal

*2024 meeting schedule vote unanimously approved to continue with the 3<sup>rd</sup> week of the month for 2024.*

- Former Police Station Building Incubator/Workspace Plan follow-up request to appear before Township Commissioners  
*Discussion ensued around the recent news that the police station building was put up for sale and potential auction.*

*No changes on the 2024 budget request*

### Approval of Minutes

*The minutes were unanimously approved with no changes for October 16<sup>th</sup>, 2023.*

### Financials

*No updates on financials.*

*Financials approved as stated unanimously.*

**Mayor's Report**

*New mayor-elect Joe Marx  
Recommendations to continue monthly meetings with new  
mayor in 2024.*

**Commissioner's Report**

*New Commissioners-elect are Fox, Scarfaro and Snyder  
Discussion ensued on riverside road project and farmland  
preservation fund.*

**Old Business/Project Updates (Vito)**

*Vito presented a document of WTICDA work completed in 2023*

*Update on Historic Hokendauqua Thomas Ironworks signs are  
up at locations:*

- a. First Presbyterian Church of Hokendauqua*
- b. Mrs. Joyce Wheeler's House-3219 N. Front St.*

*Well attended and successful sign unveiling event October 21<sup>st</sup>,  
2023 and reception at American Legion, walking tour of  
Historic District and expert talk on Thomas Ironworks  
company town.*

*EV charging stations in Whitehall planning discussions  
continue with Township. Home Depot parking lot is a potential  
location.*

**New Business**

*LV/Whitehall Chamber upcoming events.  
12/21/23 Ribbon Cutting- Floor and Décor, 2:30pm.*

**Next Meeting**

*January 15<sup>th</sup>, 2024 6:30PM at ATA Financial, 1044 Third St.,  
Whitehall, PA 18052*

**Adjourn**

*Meeting came to a close @ 7:45pm.*

---