



Whitehall Township Industrial & Commercial Development Authority
The Resource to Start & Grow Your Business
PO Box 413 | Whitehall, PA 18052
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wticda.org

Board of Directors

President

Kent Newhart (2026)

Vice President

Vito G. Gallo (2026)

Secretary

Stephanie Colbry (2027)

Treasurer

Vacant (2025)

Cheryl Huckabee-

Washington (2026)

Jeffrey Warren (2025)

Rhonda Bastian (2027)

Michael Dee (2027)

Charles Fisher (2028)

Anthony Molchany

(2029)

Solicitor

Joseph Zator II, Esq.

December 16, 2024

ATA Financial, 1044 Third St., Whitehall, PA 18052 @6:30PM.
Call in # 610-433-3866

**Board Meeting Minutes-Approved with changes,
March 17, 2025**

Kent called the meeting to order at approximately 6:31PM. Board Members in attendance: Kent, by phone, Vito, Stephanie by phone, Tony, Cheryl, Jeff, Mick, Charles and Rhonda. Others present: Ken Snyder, member of public.

1. President's Update (Kent/Vito)-Welcome!

-Courtesy of the Floor-*there were no comments from the public attendees.*

-Elections of Officers and Appointments of Standing Committee Chairpersons (Budget and Finance, Marketing, Township Liaison, Legal)- (vote)- *The Board approved, after some discussion, by unanimous vote, all in favor* the following:

Officers for 2025 by slate:

President: Kent

Vice President: Vito

Treasurer: Tony

Secretary: Stephanie

Standing Committee Chairs/Members for 2025:

Budget and Finance: Tony, Kent

Marketing: Charles, Rhonda, Cheryl

Township Liaison: Mick, Jeff

Legal: Vito, Kent

-Meeting Schedule and location for 2025-(attachment)- *The Board approved the Meeting Schedule for 2025 unanimously, and after some*

discussion on current location (ATA) and the benefits to having the meetings at ATA v. Township Municipal Building, the vote:
Six in favor, three opposed (Molchany, Fisher, Warren)

-Professional Services to WTICDA: Board approved both contracts for services after some discussion on each unanimously *all in favor*. Vito led the ATA contract discussion and Kent Abstained, Kent led VGG Consulting, LLC discussion and Vito Abstained from the vote; all others in favor of both contracts. Comments were that the Board cannot function without these necessary services.

One member of the public attending, Ken Snyder, requested copies of both contracts; Board comments were in agreement that copies can be provided once the Minutes are approved at next Board meeting. A “Right to Know” Formal Request might need to be made.

-ATA Financials Agreement-2025 (vote)-all in favor; Kent abstained
-VGG Consulting, LLC Agreement-2025 (vote)-all in favor, Vito abstained

2.-Approval of Minutes- Stephanie presented a Draft from October 14, 2024- in attachment; the vote was approved unanimously-*all in favor*.

3. Financials -Kent discussed the following:

- Current financials- (vote: *all in favor*)
- Various Bank accounts close outs due to loan pool
- Final Loan Pool project-was closed out of remaining loan in progress; Kent is in contact with Blue August (borrower’s) representative over a disagreement on final amount due according to the banks v. what the borrower’s rep says;
- WTICDA Annual Budget Request to Township for 2025 status and conditions: \$12,500 for first 6 months, then remaining \$12,500 TBD.

4. Old Business/Project Updates (Vito)

-Bond Issuance Applications-Urban Co-Lab on 7th; Fullerton- Vito shared that the Urban CoLab project is moving forward and should look for a bond issuance from WTICDA in first or second quarter of 2025; Fullerton project will need to close on the sale, expected in 2025, to begin the bond issuance process.

-Vito shared the “WTICDA Business Activity Report for 2024” (and Consultant’s Report) and discussed the attachment.

5. New Business (Vito)

-Township Statewide LSA Grant Application-WTICDA letter of support, etc. (attachment)-Vito discussed WTICDA’s role in this important grant application submitted by the Township in late November 2024 for Statewide LSA. Working as a team with the Township staff, Mayor, Commissioner Warren and Senator Nick Miller along with PennDot District 5 staff and LVPC-Planning Commission, the Township is requesting funding for a Transportation Study for the Southern Corridor of McArthur Rd. critical to redevelopment (LV Dairy) in Whitehall.

- LV/Whitehall Chamber upcoming events (Rhonda, Cheryl)-Marketing: Rhonda discussed various tree lighting events and the Chamber Snow Ball 2025 in February;

Vito will update wticda.org to include “Toolkit” document

6. Next Meeting

Kent: Next meeting is January 20, 2024, 6:30PM at ATA Financial, 1044 Third St., Whitehall, PA 18052

7. Adjourn-Meeting was adjourned at approximately 8PM, vote was unanimous-all in favor.

8. Executive Session-The Board went into Executive Session for approximately 30 minutes or so.

All Meetings will be held in person at: ATA FINANCIAL, 1044 Third St., Whitehall, PA 18052

Proposed Board Meeting Schedule 2025

January 20, 2025 @ 630PM
March 17, 2025 @ 630PM
May 19, 2025 @ 630PM
September 15, 2025 @ 630PM
October 20, 2025 @ 6:30PM
December 15, 2025 @ 6:30PM
